

## Summary of Responsible Authority Responses

Date of Response	Name	Organisation
22 <sup>nd</sup> February 2024	Rebecca Smoothy	Cambridgeshire & Peterborough Trading Standards
I can confirm that we have received the below email regarding the updated application for a new premises licence for Rumpoles. We have no comments to make.		

Date of Response	Name	Organisation
27 <sup>th</sup> February 2024	PC 446 Metcalfe	Cambridgeshire Constabulary
<p>27<sup>th</sup> February 2024</p> <p>Dear Licensing</p> <p>Please find in email thread detailing the agreement of Mr Fazackerley to add the below 11 conditions to the Rumpoles premises licence if/when it is granted.</p> <hr/> <p>26<sup>th</sup> February 2024</p> <p>Hi Clare,</p> <p>Yes. All agreed.</p> <p>Kind regards, Shane</p> <hr/> <p>Good afternoon Shane</p> <p>I see that you have resubmitted the application for Rumpoles, but note that you haven't included the agreed conditions from your first application.</p> <p>Please can you confirm that you are still in agreement to include the previously agreed 11 conditions (see below):</p> <ol style="list-style-type: none"> <li>1. It is considered that for the nature of the operation door supervisors will not normally be required, however the need for SIA presence at the premises will be risk assessed on a regular basis by the licence holder. A record of this risk assessment shall be kept at the premises and made available on request to an authorised officer of the Licensing Authority or the Police</li> <li>2. Staff must have completed their alcohol training (covering relevant licensing legislation and prevention of harm) prior to being authorised to sell alcohol. The training is to be carried out at least once every 6 months and written records of the training must be kept and made available for inspection by Cambridgeshire Constabulary or an authorised officer of a responsible authority for inspection upon request.</li> </ol>		

3. All staff must complete welfare and vulnerability training. This is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 12 months and written records of the training must be kept for inspection by Cambridgeshire Police or an authorised officer of a responsible authority.
4. Prominent, clear and legible notices shall be displayed at the exit, requesting patrons departing to respect the needs of local residents and to leave the premises and the area quietly.
5. Staff will take reasonable steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.
6. No customers carrying opened bottles of alcoholic drink upon entry shall be admitted to premises at any time.
7. Any outside seating area will be closely monitored, and tables promptly cleared of items after customer use.
8. All alcohol sales will be delivered to seated customers by way of waiter/waitress service.
9. An Incident Report Log and Refusals register are to be maintained. These documents shall be kept on the premises at all times and shall be produced to an authorized person on requested.
10. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of the Designated Premises Supervisor.
11. Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to cover all public areas with sufficient numbers of cameras agreed with Cambridgeshire Police. This shall include cameras covering the external frontage of the premises. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at exit points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31 days. In the event that images are requested from a constable or uthorized officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorized Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.

Please let me know and I will inform HDC licensing, to get them added to your Licence application.

Date of Response	Name	Organisation
01 <sup>st</sup> March 2024	Suzanne Christie	Environmental Health - HDC
<p>I have reviewed the attached premises licence application and plans for Rumpoles, 22 Bridge Street, St Ives, PE27 5EG, and I have had a look on Tascomi and at Google maps.</p> <p>I have not noted any immediate concerns from the Environmental Health Business team's viewpoint, in relation to the four Licensing Objectives, regarding this premises licence application, and as such, I do not intend to submit a representation at this time.</p>		

Date of Response	Name	Organisation
01 <sup>st</sup> March 2024	Gary Doughty	Cambridgeshire Fire & Rescue Service
<p>Dear Sir/Madam.</p> <p><b>FIRE PRECAUTIONS.</b></p> <p><b>PREMISES: 22 BRIDGE STREET, ST IVES, PE27 SEG.</b></p> <p>I refer to the application dated 22/02/2024 for a premises licence at the existing premises in accordance with the Licensing Act 2003.</p> <p>The Fire and Rescue Authority is not satisfied that the fire safety preventative and protective measures within the above premises demonstrate compliance with the public-safety licensing objective for the uses covered in the submitted operating schedule.</p> <p>Therefore, this authority makes this representation to the Licensing Authority.</p> <p>The matters detailed within the attached appendix must receive attention before the operating schedule and associated fire safety preventative and protective measures can be considered satisfactory.</p> <p>This representation will be withdrawn when compliance with the public-safety licensing objective and/or the attached points have been achieved.</p> <p>This letter is without prejudice to the powers of the Licensing Authority and to the requirements or recommendations that may be made by enforcing authorities under other legislation.</p> <p><b>APPENDIX 1.</b></p> <ol style="list-style-type: none"> <li>1. Exit door to the side of the premises requires push bar/push pad internal release mechanism and outside lock removing.</li> <li>2. "Fire Exit-Keep Clear" sign to side exit door on external face.</li> <li>3. Emergency lighting required in the corridor from courtyard to building entrance door.</li> <li>4. Door from Kitchen to courtyard requires self-closer to protect the escape route from the courtyard.</li> <li>5. Door from kitchen to restaurant seating area requires self-closer.</li> </ol>		

6. The large window overlooking the courtyard corridor may need to be 30 minutes fire resisting dependent upon the use of the room associated with that window, i.e. high risk processes such as a kitchen.
7. Fire exit sign in covered external corridor indicating side exit door

Date of Response	Name	Organisation
19 <sup>th</sup> March 2024	Kate Penn	Environmental Health - HDC
I have reviewed the information submitted from a public nuisance perspective and will not be making a representation. The applicant has set out in Section 18 steps to control noise from the use of the premises and we can investigate and take action under the statutory nuisance regime should there be complaints about noise from the premises.		